LYRIQ HEALTHCARE LTD

TRUSTED HANDS, CARING HEARTS

STAFF APPLICATION FORM

Recruitment application — complete relevant sections; submit securely to authorised HR staff.

Lyriq Healthcare Ltd is committed to fair recruitment. Personal information is handled in line with the current applicant privacy notice. Sensitive information should be supplied using the approved secure process.

01 PERSONAL DETAILS

Position applied for

Reference number (if known)

Days / nights / hours preference

Full name

Preferred work location

Current address

Postcode

Previous addresses for the last five years (include moving-in/out dates)

Telephone number(s)

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Email address

NMC PIN (registered nurses, if applicable)

02 AVAILABILITY & ELIGIBILITY

Notice period required

Date available to start

Legal eligibility to work in the UK (Yes/No)

Work permission or sponsorship requirements

Current driving licence (Yes/No)

Driving licence points (if any)

Willing to travel (Yes/No)

Previously employed by Lyriq (details)

Relatives working at Lyriq (if yes, details)

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Holidays already booked (dates)

Other employment you would continue after joining (details)

03 EDUCATION & QUALIFICATIONS

Begin with the most recent qualification, including the institution and dates.

Qualification & grade	School/college/universi	Dates from–to

04 OTHER TRAINING, COURSES & PROFESSIONAL BODIES

Training / course	Provider / date	Qualification / result

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Professional body memberships (name and level)

05 EMPLOYMENT HISTORY

Provide full employment history, including agency roles and reasons for any gaps. Continue on an additional sheet if needed.

From / to	Employer / address	Role / reason left

Explanations of employment gaps / additional employment history

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06 ACTIVITIES, SKILLS & EXPERIENCE

External activities and pursuits

Knowledge, skills and experience relevant to the role and person specification

07 DBS / DISCLOSURE INFORMATION — HR REVIEW REQUIRED

The original application asks whether convictions need to be disclosed, and includes a DBS declaration. Only information the law permits for the specific role should be requested. Obtain current HR-approved instructions before collecting details.

Convictions to disclose where lawfully requested for this role?

☐ Yes ☐ No ☐ Prefer to discuss privately

If requested lawfully, details supplied via separate secure HR channel

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Consent to appropriate DBS process when required

☐ Yes ☐ No / discuss

Applicant signature / date

08 REFERENCES

Provide two referees, including the current/most recent employer where possible. Lyriq should request references only in accordance with its approved process.

Reference 1

Name — referee 1

Relationship / employer — referee 1

Full address and postcode — referee 1

Email — referee 1

Telephone number — referee 1

Employment dates from / to — referee 1

Reference 2

Name — referee 2

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Relationship / employer — referee 2

Full address and postcode — referee 2

Email — referee 2

Telephone number — referee 2

Employment dates from / to — referee 2

Permission to contact references

☐ Yes ☐ No / discuss

Reference consent signature / date

09 HEALTH SCREENING, INTERVIEW ACCESS & DECLARATION

The source form states that successful applicants may be asked to complete a separate health questionnaire. Do not provide medical history in this form.

Adjustments / support requested for interview (optional)

I confirm the information supplied is accurate

☐ Yes ☐ No / discuss

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I acknowledge omissions or false statements may affect employment

☐ Yes ☐ No / discuss

I have received or can access the current applicant privacy notice

☐ Yes ☐ No / request a copy

Applicant signature

Date (DD/MM/YYYY)

HR must review the latest recruitment privacy notice and any proposed retention periods before publication. The former application's detailed criminal-record wording and fixed retention claims have not been reproduced as current legal requirements.